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Campus Security Report

As a post secondary institution, campus crime statistics and security information is disclosed as set forth by the **Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act**. Bonnie Joseph Academy of Cosmetology & Barbering (BJA) administration collects campus crime statistics and prepares this report for distribution to all students, employees, and applicants for enrollment or employment. This report is distributed annually by October 1st to all current and prospective students and employees and posted on our website: bonniejosephacademy.com. All data in this report is information acquired annually from the Heber City Police Department. In addition, the report will be provided to all individuals during enrollment or employment orientation that is conducted with each class start or upon hiring of a new employee. At that time, students and employees review the report and receive a description of the campus security procedures and further information regarding the prevention of crimes. Any individual can request a copy of this report at any time.

BJA encourages all students and employees to be responsible for their own safety and the safety of others. The school does not employ campus security officials. Therefore, the security of the campus is the direct responsibility of each employee and administrator under the direction of the Owner, Tamera Trunnell at (435)654-9800 or bonniejosephacademy@gmail.com. No campus individuals have the authority to make arrests.

Any person in immediate danger due to crime or emergency should contact local police immediately by dialing 911. When the emergency has subsided, the victim should also report the crime and the location where the incident occurred as soon as possible to Tamera Trunnell, the School Director or Tammy Curtis, Administrator at the administration office. All individuals are encouraged to promptly and accurately report all crimes to appropriate police agencies. The campus administration will report all known criminal offenses to the local law enforcement authorities. The school has no policy or procedure regarding confidential crime reporting in relation to crime statistics reporting. Persons reporting crimes will be asked to complete incident report or witness report forms, including the date, time, place, and nature of the incident, names of witnesses, if any, and any other pertinent facts. The report should be co-signed by the School Director immediately.

Any off campus events are supervised by campus employees. Therefore, the school will monitor and report criminal activity at such events to local law enforcement authorities.

Bonnie Joseph Academy, although a private facility, maintains an open campus environment to allow freedom of movement for members of the community. The building is unlocked during class hours and some extended times before and after classes, so that students may utilize the available facilities.

BJA facilities, such as classrooms and student lounges, have the primary purpose of supporting the educational programs of the institution. They are available for use by current students and employees of BJA. BJA makes the security of its institution community a priority. All students are given student identification cards and must be prepared to produce such identification upon request.

Visitors to BJA are asked to check in at the front desk upon entering the building. The majority of the campus is equipped with electronic, centrally monitored security systems, including fire alarms. Occasionally, BJA will use video surveillance to monitor activities on the campus. Video surveillance cameras are placed in public areas and are either clearly visible.

Everyone should remember that personal safety begins with you. The following should be considered:

- Walk with confidence – show you are alert and in control. Be aware of who and what is around you.
- It's highly recommended that you do not walk outside alone after dark- walk with other people whenever possible; avoid isolated areas such as alleys, wooded areas, and poorly lit or deserted parking lots and streets.
- If you think you are being followed, abruptly switch directions or cross the street.
- If you're still being followed, go to a public place and ask for help.
- Do not flash large amounts of cash or other valuable objects.
- Keep your motor vehicle in good working condition. Always lock your car and remove all packages and any valuables which are visible.
- Do not leave books, tools, or personal property unattended. Keep them with you or locked in a secure location.
- Have your car or house keys available before you reach the door.
- Avoid ID tags with your name, address, or license number on your keys - it could lead to theft if keys are lost.
- If your purse or wallet is being stolen, don't fight for it. Rather than risk personal injury, release it and report the incident to the police and/or the administration.
- Immediately contact administration or the police to report any criminal incidents or suspicious persons.

Information on the location of registered sex offenders is found: www.corrections.utah.gov

Any person who is a victim of dating violence, domestic violence, sexual assault, and stalking (“VAWA crimes”) has the option to and should take the following steps:

1. Report the offense to Tammy Curtis at (435)654-9800, bonniejosephacademy@gmail.com, or in the BJA administration office as soon as possible
2. Preserve any evidence as may be necessary to prove criminal sexual assault
3. Request assistance, if desired, from school administration in reporting the crime to local law enforcement agencies
4. Report the crime to Heber City Police Department at 911 or for non-emergency (435)654-3040 (any identifying information will be kept private from the public)
5. Request a change in the academic situation if desired
6. Contact an appropriate agency in the community such as **Wasatch Family Clinic** at 465-654-3003 or **Wasatch County Victim Assistance** at (435)657-3300 for counseling or other services that may be needed.
7. On campus disciplinary action in cases of alleged sexual assault will be based on the findings by the law enforcement agency investigation, the facts pertaining to the crime, and other related mitigating circumstances, provided that:

- a) The accuser and the accused may have others present during the campus disciplinary proceedings;
- b) Both the accuser and the accused shall be informed of the outcome of such disciplinary proceedings.

Possible sanctions the school may impose following a final determination regarding rape, acquaintance rape or other forcible or non-forcible sex offense vary depending upon the final determination and could include termination.

8. BJA will, upon written request, disclose to the alleged victim of a crime of violence, or non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by our institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the report will be given to the next of kin of such victim.
9. If necessary, anyone who wants to file a disciplinary complaint may follow the outline set up in the BJA Grievance Policy found in the catalog to be reviewed by the Director.

Bonnie Joseph Academy follows all and any order of protection; “no-contact” orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court of by the institution. The institution will keep confidential any protective measures for the victim, as long as that confidentiality would not impair the institution’s ability to provide those measures.

Any member of the campus community requiring additional information on sexual assault is welcome to contact the toll-free, 24-hour **National Sexual Assault Hotline**, operated by RAINN (the Rape, Abuse, & Incest National Network), at 1-800-656-HOPE for free, confidential counseling. The RAINN website at www.rainn.org also provides information.

In the event that a situation arises, either on or off campus, and the Heber City Police Department (HCPD) constitutes and ongoing or continuing threat, a school wide “**timely warning**” will be issued by the administration (with HCPD’s approval) throughout the campus community using word of mouth, emails, texts message and/or postings. Anyone with information justifying a timely warning should report the circumstances to Tammy Curtis or Carly Jenkins at (435)654-9800 (Bonnie Joseph Academy administration personnel) and the Heber City Police Department (911) or (435)654-3040.

Emergency notification procedures will be initiated for any significant emergency or dangerous situation involving an immediate threat to the health or safety of students and/or employees occurring on campus. If it becomes necessary in either of these events or at any time there is an emergency that warrants evacuation, **Emergency Response and Evacuation Procedures** will be initiated to ensure the safety of the students and/or employees. These procedures are presented to the student and employees at orientation and drills will be run annually.

BJA is a drug and alcohol free campus and our **Substance Use Policy** is reviewed with all new students and employees at orientation. We also have a health education class annually for all students and employees.

BJA does not provide on-campus housing or campus security officials; therefore, these reports are not applicable to this campus:

Fire Safety Statistics, Fire Log, Crime Log, or Missing Person Notification

Per the Clery Act, the following crimes are classified based on the Federal Bureau of Investigation’s (FBI’s) Uniform Crime Reporting Handbook (UCR). For sex offenses only, the **definitions** are from the FBI’s National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are defined according to the FBI’s Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection. Although the law states that institutions must use the UCR for defining and classifying crimes, it does not require Clery Act crime reporting to meet all UCR standards. This Crime Statistics Report may or may not reflect the actual number of crimes committed on campus; however, it does accurately represent the number of the following defined crimes reported to the Heber Police Department.

Sex Offenses, Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Consent: The affirmative, unambiguous, and voluntary agreement to engage in a specific sexual activity during a sexual encounter.

Rape: The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

•**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses, Non-forcible: Unlawful, non-forcible sexual intercourse. Only two types of offenses are included in this definition:

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control, of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or serious bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a crime including an assault or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. For reporting purposes, this definition includes all cases where automobiles are taken by persons not having lawful access—even if the vehicles are later abandoned (including joyriding).

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, the personal property of another, etc.

Hate Crimes: A criminal offense committed against a person or property, which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on one or more of the following actual or perceived characteristics: race, gender, sexual orientation, ethnicity / national origin, and disability. For reporting purposes, hate crimes include any of the following offenses that are motivated by bias: murder and non-negligent manslaughter, forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, theft, simple assault, intimidation, destruction / damage / vandalism of property.

Illegal Weapons Possession: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Included in this classification are the following: the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

Drug Law Violations: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. This includes the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance, as well as any arrests for violations of state and local laws, specifically those relating to the

unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. Included in this classification are the following: all drugs, without exception, that are illegal under local or state law; and all illegally obtained prescription drugs.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages—not including driving under the influence and drunkenness. The following are included in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; and drinking on a public conveyance.

Attempted Crimes: This report does not differentiate between attempted and completed crimes. For example, an incident involving an attempted forcible rape is counted as a forcible sex offense. The only exception to this rule applies to attempts or assaults to murder when the victim does not die. These incidents are classified as aggravated assaults rather than murders.

Domestic Violence: Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim, or anyone else protected under domestic or family violence law.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is determined by length and type of relationship and the frequency of interaction.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her safety or the safety of others, or to suffer substantial emotional distress.

The following reported crimes may involve individuals not associated with the institution.

OFFENSE	YEAR	ON CAMPUS PROPERTY	PUBLIC PROPERTY	UNFOUNDED
MURDER/NON-NEGLIGENT MANSLAUGHTER	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
NEGLIGENT MANSLAUGHTER	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
RAPE	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
INCEST	2014	0	0	0
	2015	0	0	0
	2016	0	0	0

DOMESTIC VIOLENCE	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
DATING VIOLENCE	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
FONDLING	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
OFFENSE	YEAR	ON CAMPUS PROPERTY	PUBLIC PROPERTY	UNFOUNDED
STALKING	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
ROBBERY	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
AGGRAVATED ASSAULT	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
BURGLARY	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
MOTOR VEHICLE THEFT	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
ARSON	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
STATUTORY RAPE	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2014	0	0	0
	2015	0	0	0
	2016	0	0	0

